

DECEPTION PARK VIEW ASSOCIATION

P.O. Box 2446, OAK HARBOR, WA 98277

DECEPTIONPARKVIEW@GMAIL.COM

BOARD OF DIRECTOR'S POSITION DESCRIPTION WATER MANAGER*

The Water Manager of the Association will be responsible for the following:

- Monitor the water system
 - Provide King Water Company with contact information in case of emergency situations
 - Review King Water Company's monthly and bi-monthly reports for changes in household usage to detect possible water leakage
 - Ensure King Water Company performs contracted tasks such as treatment and testing
 - Review and authorize repairs to our system per King Water Company's request

- Collaborate with King Water Company, Island County and WA State Department of Health on water issues or concerns
 - Monitor water usage to determine if additional water shares can be issued
 - Work with an engineer to assess our system to design and update a maintenance plan
 - Establish an emergency water shutoff plan to include posting signs and accessing alternate water systems

- Other duties as may be assigned by the Board from time to time
 - This position can be assumed by other Bylaw-specific board positions such as president, vice president, secretary or treasurer.

*Note: The water manager position is not listed in our Bylaws. However, our Bylaws state in Article VI, Section 10: In addition to the foregoing officers, the Board of Directors may, from time to time, elect such other officers as they may see fit, with such duties as the Board may deem proper.