

DECEPTION PARK VIEW ASSOCIATION

P.O. Box 2446, OAK HARBOR, WA 98277

MINUTES OF THE ASSOCIATION BOARD OF DIRECTORS MEETING NOVEMBER 6, 2017

1. Call to Order

President Greg Johnson called the meeting to order at 6:37 p.m. at the President's residence (5006 Deception Circle). Present at the meeting were: Greg Johnson, President; Bob Van Dyk, Vice President; Kathleen Johnson, Treasurer; Crystal Burn, Secretary; Mark Maris, Special Projects Coordinator; Jack Smith, Water Manager; and Samantha Jackson, Hospitality Coordinator.

2. Review and Approve Minutes of October 10, 2017, Board Meeting

Board members reviewed the minutes of the October 10th Board Meeting. Jack motioned to approve minutes as submitted, Samantha seconded the motion and the motion carried.

3. Financial Report

A. Kathleen updated board members on the association's current financial status. The ending balances with Washington Federal Savings are as follows: Water Account total is \$18,265.94; CIP Account total is \$25,763.98; and the Community Account total is \$9,374.02.

B. Kathleen confirmed with King Water Company that DPV annual dues delinquency notices are sent out automatically.

4. Water Management Report

A. Nothing new to report.

5. Special Projects Report

A. Jason mowed the grass at the water tanks on Wednesday, November 1, 2017, and will mow as needed for \$50 per mow. Mark also stated that Tony did maintenance on the generator and will bill DPV \$50 every 3 months to continue. Mark will obtain a billing book to keep at the water tanks for both Jason and Tony to use to bill DPV.

B. Nothing new to report on the entrance signage.

C. Samantha indicated that she could download a copy of the missing generator manual if they tell her what brand and model number it is.

6. Covenants and By-Laws Committee Report

Nothing to report as there has yet to be a meeting. The first meeting was set for Wednesday, December 6, 2017, at 6 pm at Kathleen Johnson's home.

7. Hospitality Coordinator Report

Kathleen welcomed Samantha to her new position. The Board discussed ideas for the position responsibilities: new resident "Welcome Letter" that will give DPV Facebook and website information, along with a hard copy of the by-laws and newsletter plus organize association events.

8. Old Business

A. Upgrade Existing Light Poles. Greg left a voicemail for Matt at PSE. The project has been passed on to someone else who has already been in contact with Kathleen with an estimated completion date to be around spring time.

B. Covenants and By-Laws Enforcement. The board questioned/discussed whether enforcement belongs under the committee. It was agreed that a letter is better (safer) than going door to door. Letters will be sent to the homeowners, renters and property managers.

D. Playground. Kathleen put together a Playground Information report showing taxes for purchasing a \$5,000 vs \$35,000 lot. Location was discussed. Kathleen will research who owns the property across the street from their home where kids already play.

E. Children Playing/Speed Humps. Kathleen researched and found three reasonably priced, different types of movable signs online. Samantha stated that she could get them from Home Depot also. Jack recommended tabling the issue until March, Greg agreed.

F. Discuss R.P Fakkema and Claud Linn Response Email/Documents. Jack would like to create a comprehensive planning document to proceed that would include details on billing, shutoff... basically a 'how-to' book. Jack stated he would like us to hire an engineer to research and help draft an answer and then we can decide which direction the capital improvements need to go. Kathleen suggested he find out the cost before the next meeting for board approval. Jack informed the Board that the Department of Health says we have to at least make an effort to figure out a way to make it work.

9. New Business

A. Kathleen officially nominated Samantha Jackson as the DPV Hospitality Coordinator, Jack seconded. Motion carried.

10. Set Next Board Meeting Date/Time

Greg set the next meeting for Tuesday, January 9, 2018, at 6:30 pm at Bob Van Dyk's residence (645 Cranberry Drive).

11. Meeting Adjournment. Greg motioned to adjourn the meeting. Kathleen seconded the motion. Motion carried. Meeting adjourned at 7:32 p.m.