

# DECEPTION PARK VIEW ASSOCIATION

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PO Box 2446, Oak Harbor, WA 98277

## MINUTES OF THE BOARD OF DIRECTORS MEETING MARCH 8, 2016

### **1. Call to Order**

President Johnson called the meeting to order at 6:07 p.m. at the Bethel Church of Oak Harbor. Present at the meeting were Greg Johnson, President; Kathleen Johnson, Treasurer; Bob Van Dyk, Vice President; Jack Smith and Scott Pyke, Water Managers; Darla Pyke, Secretary; Briget Lee and Mark Maris, Special Projects Coordinators.

### **2 & 3. Review and Approve Minutes of January Board Meeting and Special Board Meeting**

Board members reviewed the minutes of the January 12<sup>th</sup> Board Meeting and January 27<sup>th</sup> Special Board Meeting. Kathleen motioned to approve minutes as submitted, Jack seconded motion. There was no further discussion. The minutes of both January board meetings were approved as presented.

### **4. Financial Report**

Kathleen updated board members on the association's current financial status. The ending balance of the Water Account with Washington Federal Savings is \$11,454.31 and the ending balance of the Community Account with Washington Federal Savings is \$11,150.95. The CIP account with Washington Federal Savings has a total of \$5280.65. In the interest of transparency, Kathleen included a banking log with a beginning date of November 1, 2015 listing all of the board's financial activity to date.

Kathleen reported that the debit cards for the Association bank accounts have been received. Scott followed that he signed the agreement as a co-signer on the accounts.

Two new pieces of equipment were purchased for the water tank generator. Brandon, the association's maintenance person, installed a new starter and battery on the emergency generator.

### **5. Water Management Report**

Scott reported that he set up a meeting with the USDA representative to inspect our water system per our USDA Loan agreement. The annual inspection is scheduled for March 21, 2016 at 11:30 a.m. Jack Smith will attend the inspection with Scott Pyke.

Proposal from NWS Water to manage our water system was submitted for board review. Purpose is to explore other service rates to see if our current management company is within the norm. Board to discuss at next meeting.

### **6. Special Projects Report**

There was nothing new to report.

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## 7. Old Business

**A: Website Update/Status.** Now that debit cards have been received, Scott and Darla will proceed with setting up website using Weebly.

**B: New Light Pole.** Greg met with an engineer from PSE regarding installing a new light pole near the community path. The new pole will cost \$5919.82. The board discussed different payment options. Kathleen motioned to have the new light pole installed with payment in full. Mark seconded the motion. Motion carried.

**C: Covenants and By-laws Committee.** Nothing new to report this meeting.

**D: SR20 Construction and Homeowner Septic/Water Issue.** Jack reported that the water seepage is not due to Hwy 20. This issue is considered closed.

## 8. New Business

**Grass around Water Tanks.** Greg motioned we hire a neighborhood member to provide regular mowing maintenance. Bob seconded the motion. Motion carried.

**Annual Association Meeting – Set Date/Time/Location.** Meeting will be Tuesday, June 14, 2016. Proposed location is Deception Pass Park Pavilion, if available. Bridget will report next meeting. The meeting will be an annual meeting/BBQ. Scott and Darla will develop a flyer to include with the April water bill.

**Light Pole at west side of Deception Circle .** Thank-you to Greg, Kathleen, and Scott for staying on top of getting PSE out to fix the light at the back of Deception Circle. That light had been out for over a year.

## 9. Set next Board Meeting Date/Time

Greg set the next board meeting for Wednesday, April 14<sup>th</sup> at 6:30 at the Bethel Church of Oak Harbor.

**10. Meeting Adjournment.** Greg motioned to adjourn the meeting at 7:10 p.m. Mark seconded the motion. Motion carried.