

DECEPTION PARK VIEW ASSOCIATION

P.O. Box 2446, OAK HARBOR, WA 98277

MINUTES OF THE COVENANTS AND BYLAWS COMMITTEE FEBRUARY 19, 2018

1. Call to Order

Chairman Kathleen Johnson called the meeting to order at 6:31 p.m. at the Chairman's residence (5006 Deception Circle). Present at the meeting were: Kathleen Johnson, Crystal Burn, and Samantha Jackson.

2. Covenant and Bylaws Enforcement

Kathleen provided the violation letters sent log, which was emailed to all Board members. It was noted that the residents at 5079 Deception Circle have made progress on their violations but none of the other four residents cited have. Kathleen will check again this weekend as they each have 30 days from the date of their violation letters.

3. Review Covenants Format and Proposed Cover

Kathleen requested the committee to review the improved format and the proposed cover for the covenants. The covenants and its table of contents have been combined. We will discuss font and content revisions at another meeting.

4. Review Bylaws for Typographical Errors

Before the meeting, Kathleen reviewed the Bylaws for typographical errors and highlighted them using the "track changes" feature in Word.

All committee members reviewed and accepted all specified typographical errors and discovered more during our review. All agreed that all pronouns should be gender neutral and have made the necessary changes. No other changes were made other than formatting issues. All agreed we would like to change the font and size plus add the same cover page as the Covenants.

Content changes would be discussed later and brought to the board for discussion, review and approval.

We also discussed how we will present the proposed changes to the board and the community. All agreed it would be better to provide a copy of the old documents, a copy of the new documents and a summary sheet of proposed changes. We would not specify every typographical error corrected. We would simply state they were corrected to include making the documents gender neutral. The summary sheet would show significant content change proposals.

5. Set Next Board Meeting Date/Time

Kathleen set the next meeting for Tuesday, March 6, 2018, at 6:30 p.m. at the Chairman's residence (5006 Deception Circle).

6. Meeting Adjournment.

Kathleen adjourned the meeting at approximately 8:15 p.m.