

DECEPTION PARK VIEW ASSOCIATION

P.O. Box 2446, OAK HARBOR, WA 98277

MINUTES OF THE PLAYGROUND PLANNING TEAM AUGUST 21, 2018

1. Call to Order

Kathleen Johnson called the meeting to order at 6:42 p.m. at the Johnson's residence (5006 Deception Circle). Present at the meeting were: Greg and Kathleen Johnson, Josh and Anna Blee, KJ Johnson, Martin and Paula Lynch.

2. Lot Tour

Due to the air quality conditions, it was decided not to conduct a tour of the playground lots. Everyone but KJ Johnson has toured the lot.

3. Playground Proposed Phases

Kathleen gave a brief description of the following playground proposed phases:

- Phase 1 – Purchase the Lot, Done
- Phase 2 – Clear and Level the Lot
- Phase 3 – Design Structures (playground/covered shelter)
- Phase 4 – Install Structures
- Phase 5 – Landscape Grounds
- Phase 6 – Post Community Signs/Rules

Kathleen gave the history of how we obtained the lot, explaining that the community members requested a lot be purchased to build a playground at the 2017 annual meeting. The search for the lot began in October 2017 and the purchase was finalized on April 30, 2018.

4. Phase 2 – Clear and Level the Lot

Greg shared the plan to take out all the blackberry bushes and alder trees but leave all the evergreens if possible. After some discussion, it was decided we would begin the lot clearing in October. The exact date will be sent out via email. Everyone present agreed that the work needed to be done on the weekends to accommodate more working schedules and to get more residents involved.

Kathleen volunteered to research the cost of renting a dump truck, an excavator and a wood chipper. KJ mentioned he has a friend at Jet City Rentals and could see if they would give us a discount. Greg also mentioned that his step-dad is an experienced heavy equipment operator and has already volunteered to help us. It was mentioned that we should see if any residents have any equipment and/or experience.

Kathleen shared the idea of allowing residents to purchase the alder trees for fire wood and all agreed it was a good idea. It was also proposed we sell the wood chips as well. All the proceeds would be used to fund the playground construction.

KJ asked if a survey had been done to mark the lot boundaries. Kathleen stated she would check the closing documents and if it wasn't conducted, she would inquire how to request this and at what cost. (Note: A survey was not done before the purchase.). KJ also recommended we do a lot diagram.

5. Phase 3 – Design Structures

Josh asked what kind of budget we had for the playground. Kathleen stated there was about \$8,000 in the community account and the proposed budget for this year allowed \$10,000 from the Capital Improvement Plan (CIP) fund, which was approved at the June 15, 2018, annual meeting. However, CIP money would only be used if needed. It was stated that the more work we as residents do, the less out of pocket expense there would be for the Association. It was also discussed that it could take years for us to complete this project due to lack of funds; however, everyone present felt we shouldn't wait to get the ball rolling. Raising funds within the community was also mentioned.

Kathleen has requested at least two playground equipment catalogs for us to consider and/or use for our own designs. Many ideas were shared and the consensus was to have a more natural playground that we could design and build ourselves to help save money. It was also recommended we search for new and used sturdy wood playsets that we could install and add to.

An insurance concern was brought up due to the zip line the kids like – what will the insurance company allow us to build? Kathleen volunteered to contact our insurance agent for guidance. We do know we will need to have hold-harmless signs posted and that the playground is for DPV resident and guest use only. Kathleen will also confirm whether we will need to get residents to sign a hold-harmless disclosure form.

6. Set Next Meeting Date/Time

The team decided we would wait to schedule another meeting until October, which could be the day we schedule the lot clearing.

7. Meeting Adjournment.

Kathleen adjourned the meeting at approximately 8:02 p.m.